

No copies are to be left at the facility.

# **HOMES FOR THE AGED ONSITE DOCUMENT & POLICY REVIEW**

**Facility:** \_\_\_\_\_ **Facility #:** \_\_\_\_\_ **Inspection Date:** \_\_\_\_\_

	<b>R325.1922 (1) R325.1901(15)</b>	Program Statement: overall philosophy and mission reflecting needs of residents
	<b>MCL333.20178(1)(a-g)</b>	Written description of services to residents w/Alzheimer's disease.
	<b>R325.1922(1) R.325.1901 (19)</b>	Written resident admission contract for each resident.
	<b>R325.1922(2)(d)</b>	Resident care policy to include annual TB testing
	<b>R325.1922(2) R325.1901(3)</b>	Admission Policy: statement of purpose, eligibility requirement and applications procedure for admission.
	<b>R325.1922(1) R325.1901(8)</b>	Discharge Policy: criteria and procedures for discharge of resident
	<b>R325.1924</b>	Reportable incidents, accidents and elopements
	<b>R325.1944(2)</b>	Daily Work Schedule, current and for previous 3 months
	<b>R325,1931(3)</b>	1 person each shift designated as supervisor of resident care, fully dressed, awake & on the premises while on duty
	<b>R325.1953(1)</b>	Menus for regular & spec diets for current week posted w/chg indicated to reflect meal as actually served.
	<b>R325.1953(2)</b>	Menus as actually served on file for preceding 3 months
	<b>R325.1954</b>	Meal census record of kind & amount of food used for residents, Personnel, and visitors and kind and amount of food used for preceding 3 months
	<b>R325.1961(1)</b>	Floor plan of the home w/description of rooms, size, use, door locations, windows, and #of beds.
	<b>R325.1981</b>	Written plan of procedure to be followed in case of fire, explosion, or other emergency.
	<b>MCL333.20201(1&amp;2)</b>	Policy describing rights & responsibilities Posted in a public place in the facility Shall include as a minimum (a-n)
	<b>MCL333.21311(3)</b>	No residents under 60 years of age, unless waived.
	<b>MCL333.21321(1)(a-d)</b>	Held separately & in trust all resident funds
	<b>MCL333.21321(2)</b>	The bond shall be in an amount equal to not less than 1 1/4 times
	<b>MCL333.21333</b>	(1) Smoking policy Posted
	<b>MCL333.20201(3)(b)</b>	Regular visiting hours not less than 8 hrs per day; access to phone; conjugal visits private